



Cancellation/Missed Appointment Policy for Massage & Acupuncture

Cancellation Policy:

Please be aware that we require 24 hours notice when cancelling a Massage Therapy or Acupuncture appointment. For cancellations with less than the required 24 hour notice, a \$25 fee will be charged. We have implemented this policy as a courtesy to our acupuncturist and massage therapists. In the event that less than 24 hours notice was given, and we are able to fill the acupuncture or massage slot, the \$25 fee will be waived; however, if we are *unable* to fill your vacated appointment time, we will charge the \$25 fee for the cancelled appointment.

Missed Appointment Policy:

Our missed appointment/no-show policy states that the patient will be charged the **full price** of the service missed when there is no notice given at all for the missed appointment.

We are aware that extenuating circumstances may prevent patients from making their appointments, and we do respect that. We ask that you please communicate your circumstances with us, and we will do our best to accommodate your situation.

By signing below I state that I understand and agree to the cancellation / missed appointment policy upheld by Cynergy Chiropractic Center, Inc. for Massage and Acupuncture services.

Print Name

Signature

Date